

DION Board Meeting Minutes

(05.05.23)

Attendees: Gabriela Kazimiera Warden (President), Diana Giovanni Magnano (vice-president), Davit Gigilashvili, Mobina Mobini, Gabriel Andy Szalkowski, Fei Song, Shubham Jain, and Anastasia Skarpeti

Time: 17:00-19:00

Date: 05.05.23

Place: Teams, Gløshaugen Kjemi 1 3. etasje Rom 312 (311_312) campus Trondheim, A232 campus Gjøvik

Minutes: Anastasia Skarpeti

Comments on protocol

- Upload within a week
- Minutes should be upload to Teams (Documents/General/Recurring Meetings/DION Board/Meeting Minutes)
- Should contain dates, where the meeting took place, who attended, and who took minutes

Distribution of task

- Gabriela Kazimiera Warden (President): **seat on the Central Research Council + innsida**
- Diana Giovanni Magnano (vice-president): **grants**
- Davit Gigilashvili: **seat on the Innovation Council, Language survey, Gjøvik WhatsApp**
- Mobina Mobini: **social media (Facebook and Instagram)**
- Gabriel Andy Szalkowski: **inquires**
- Fei Song: **Treasurer**
- Shubham Jain: **Newsletters, website**
- Anastasia Skarpeti: **supervising the events**

- Who is going to take over the Gjøvik WhatsApp group?

Collaborations

Continue with:

- **Startup Migrants pre-school**
- **NIRS**
- 2nd of June - Workshop: digital platform including all the deadlines for PhDs

Potential:

- **Brohode Havbruk 2050, Kari Thyholt is the contact person**

Issues

- Gabriela had a meeting with them to: Continue and enhance our collaboration with Startup Migrants pre-school – contribute to their events by advertising them and become their communication channel at NTNU scientific temporary staff
 - Upcoming events in fall: 2 preschools in Gjøvik, 2 in Trondheim
 - May: preschool 12th May, Alumni Network meeting 25th May
 - Next year: Trondheim (n=6), Gjøvik (n=2), Ålesund (n=2). NOT CONFIRMED

Grants

- photo-content or videos for the 17th of May

Cofounding Events

- On 24th of May Science festival at Trondheim: Fei Song?
- On 22nd of May SiN quarterly meeting: Diana

Possible (Up)coming events

Academic writing and presentation

Transferable skills Gjøvik

Coaching Gjøvik

Raising knowledge of DION

- Potentially improving the description in the PhD Handbook.
- Promote through Innsida and post everything there
- Ask people to subscribe at the events that we'll host
- Improve our communication with the social media. Gjøvik uses already the WhatsApp group and Ålesund has the TEAMS channel.
- Give presentations about DION. Aim to be at more PhD introduction seminars. We need to be a bit more pro-active about it this year?
- Contact HRs?

Other

- Supervising the events and have pictures and “proves” before we'll share the project number.
- Create an excel file that we'll pass to the next board with all the expenses
- A short summary for the rest of the board members from the meetings with 1) **Central Research Council** & 2) **Innovation Council**
- Create a poll for physical meeting in Trondheim for DION board
- Create a file? Having all the upcoming events so people will be aware – aim to increase participation
- Monthly grants 2000. Microsoft form: link to apply
- On website: summary of what happened to our events
- Be careful with spams
- Coordinate with Line (our consultant) to get DION shirt to wear for DION events for new board members.