

# DION BOARD MEETING

**Date:** 14.10.2020 12:00-15:00

**Place:** Kjemi 3.204 and Teams

**Attendants (board):** Aida Akbarzadeh, Anne Kristin Kvitle, Elodie Besnier, Faiga M. Alawad, Idd Andrea Christensen, Irina-Mihaela Ciortan, Lisa Tietze, Masab Khalid Annaqeeb

**Invited :** Gitte Koksvik (researcher in the Program for applied ethics, NTNU, runs etikportalen); Thor Bjørn Arlov (secretary of Forskningsetisk utvalg ved NTNU (FEU))

## 1. Meet and greet quick check-up.

Idd goes through the agenda of the meeting. Idd informs about our new Innsida channel. Quick word about who should be made administrator of the channel

## 2. The ethics portal

Gitte talks about “the ethics portal” (etikportalen) <https://www.ntnu.no/etikportalen>. The webpage is being renewed and Gitte were wondering if DION has any input about ethical issues that concerns our members.

The goal is to revive the webpage from 2008. The page describes and discusses different problems, so people can consult this page to not just accept their own dilemma. There is a line of thought/argumentation to read through. You can consult the group if you want further information or help.

DION was asked to provide some examples, which we did, potential for more. Spread word about this webpage (**Musab**)

## 3. New member for FEU

Forskingsetisk utvalg” deal with situations where research ethics might have been violated. They are looking for a new PhD member to join. DION will spread the word and send the applications forward. Thor will provide a text that will have to be disseminated on the social media channels (**Musab**).

## 4. Kine and «Samhandling/arkiv»

NTNU seems to want to move everything from SharePoint. Kine wants to have talk about moving to Teams. Teams is difficult for organizing files. Check with Kine about NTNUs confidentiality rules – are they in accordance with using Teams? Gjøvik no strong opinions on this. Question: Can they be linked (Teams and Sharepoints) -> ask Kine (**Idd**). Point needs to be moved to next meeting when Kine can join.

## 5. PhD and Post-Doc career development

NTNU is holding a PhD and Post Doc conference titled “Making PhDs visible”. Program and webpage now available.

- Advertise on all channels (**Musab**)

- Fix spelling mistake “visable” to visible (**Lisa**)
- Someone needed for the closing words. Lisa has teaching duties, would be good to have someone who can attend everything.
  - **Idd** takes closing words, **Lisa** helps with that. Stress universities role in connecting and making understand what is needed by the industry. Also that PhD cadidates should realize their own potential and value “Reinvent how you sell yourself”
- Ask if it can get recorded (**Lisa**)

DION was asked to provide some topics for the group discussion:

- “How much support/push is there to get transferable skills? (through courses?)”
- “Find umbrella terms that are more attractive for an employer and find concrete examples. For example: Project management instead of “I supervised master students”. “Literature review” vs “learning fast, filtering, assessing which information is important, which is not” and so on.
- “What do you think is your most valuable soft skill for industry beside your scientific skill?”

#### 4. DION Mental Health Week

We go through the events and divide main responsibilities. Elodie leads the show.

[https://spfarm.ntnu.no/sites/project/206/\\_layouts/15/WopiFrame.aspx?sourcedoc={6DEE51B0-E490-4B80-AC31-02D82CBF2E91}&file=Mental%20health%20awareness%20week%20draft%20program%2001102020.docx&action=default](https://spfarm.ntnu.no/sites/project/206/_layouts/15/WopiFrame.aspx?sourcedoc={6DEE51B0-E490-4B80-AC31-02D82CBF2E91}&file=Mental%20health%20awareness%20week%20draft%20program%2001102020.docx&action=default)

- Plan in week 47 Trondheim:
  - The Monday will have 2 events in Trondheim: One more of sharing and talking workshop, DION mental health and how to address them on different levels and services available in Trondheim.
  - Tuesday dedicated to sports. Nina (sit course instructor for staff course) can still run a class but we would need to pay for it.
  - Thoughtful Thursday: stress management
  - Feel good Friday: Fun activity:
  - Gjøvik: Movie & Pizza. Thoughts about how to do pizza hand out well with corona distancing/hygene rules
  - Dog ppl (Trondheim) no response, so we will not follow up further on this. Ask Improv (**Musab**)? Was 3000 NOK? Need to address corona. Painting workshop?
  - Meditation? (**Musab**)
- Plan Gjøvik:
  - Monday: small talk about offer in Gjøvik.
  - Tuesday: Yoga
  - Wednesday: presentation from their services there
  - Other: Gjøvik: art gallery tour? Art therapy? Movie & Pizza?
  - Gjøvik doing a great job with the mental health week. Maybe keep it to 3 days.

- Speakers ask for guidelines for content. (**Irina** needs to come back to them, but generally quite some freedom)
- Logistics question: None of speakers in Gjøvik wants money but they are unsure about organizing physical talks due to corona. Plan B for holding it online needs to be
- Communication plan: covers both the events and tips and tricks. Read through that (**all**). Will be announced
- Advertisement:
  - How do we make events? Do split events so we know how many ppl to expect (**Musab, Irina**). Also create sponsored posts
  - Live stream? First event will not be live streamed and that is because of safe space creation of discussion (with sign ups/registration form). Other talks can/will be life stream (need to be fixed, **Elodie?**). This would be good for Ålesund.
  - OHS yoga content can be shared
  - **Lisa** whips up a quick announcement sends back to Elodie and Irina to get a quick “save the date” out.
  -
- Budget will be higher, but we also have more budget. Ask **Kine** for newest update (**Lisa**).
  - Reimbursement via PAGA (keep receipt)
  - Speakers: Via Kine
  - Trondheim: 6k-7k
  - Gjøvik under budget: Need to update (**Irina**). Get some snacks and something for speakers.
  - Sponsored post, innsida channel

## 5. Money/Budget

We have spent less money than expected (corona). What should we do with that money?

- Field trip to Ålesund for 2 people?
  - Advertise DION a bit? Meet with PhD representative
  - Contact with someone who has ideas how we could reach out to ppl in an effective way.
  - Lunch event? Stand? Is a stand feasible?
  - How many PhDs are in Ålesund?
  - Campus grant special?
  - Biotech Dep?
  - Find out/contact to the Grant winners from last year
  - Physical presence there linked to a grant event
- Use money for board meeting/team building
- Use money for online event with the Ellis Culture person targeting Gjøvik/Ålesund (**Lisa**)
  - Half day possible? Make clear what the target group is.
- GRANTS: Take up next board meeting.
  - What do we do about physical events? Respect max number of ppl and social distancing is ensured (and check if number is stable )

## 6. Other

- Set up new board meeting for after the mental health week (**Idd**)
- DION received preliminary results from the survey concerning PhD contract elongation during times of corona. The results will be made public as soon as possible. We are already sharing it internally to NTNU Forskningsrådet