



## Board Meeting 006 /2019 - Minutes

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**Date:** November 19, 13.00 - 16.00

**Place:** DRAGVOLL, Room 11563

**Invited:** DION board members and observers

**Invited observers:** Kine Sørli

**Meeting chaired by:** Angelina

**Minutes by:** Lisa

### Agenda

**Welcome / Angelina (5 min)**

Present plan for today including time for each section

**Quick check-in/ update from each board member: How do you do? (5 minutes)**

Everyone has been busy lately or still, trying to get stuff done before the Christmas break.

### Cases

**13:10 - 13:30: Financial Overview (20 Min)**

Kine reports on our past spending and how much money we can use for future events.

Still no consultant present, Kine helps out in the background.

DION has been somewhat conservative with the money. Needs to use up money. Will invest into promotional material and events.

Ideas: Julebord, support for cinema club, bouldering event, Mini golf or bowling with family

**13:30 - 13:50: Ålesund Grant (20 Min)**

We received two applications and need to discuss them. Happy that we received two grants.

Both look good, "language exchange" and "Dads during PhD". Will grant both. Angelina will send email. Encourage them to do it this year, dead line is 31.12. to hand in the receipt.

**13:50 - 14:30 UPDATES (40 Min)**

It has been a while since the last board meeting, and we need to catch up on a few things:

Lisa: Breakfast meeting with faculty representatives about the onboarding experience. Was a very successful meeting on the onboarding process at NTNU. Representatives of the different faculties were there and discussed current onboarding routines and what can be improved. Make sure in future events like this that NIRS is invited.

Angelina and Tor Anders: Forskningsutvalget

- What is Forskningsutvalget? Not NTNU board, just below, everything connected to research representatives from diff faculties, pro rektorat for research, talk from campus design to allocation of driftmidler, invited as observers. See insida to read their meeting minutes.
- Two cases: recruitment about best PhD candidates in terms of NTNU much higher percentage of foreign applicants, general broad discussion about if they should focus more on Norwegian students, how to frame PhD position as a more attractive choice, how to get more Norwegians into the positions
- Second: update of horizon 2020 future continued funding (probably less relevant for our target group)
- Admin program: Test group (incl Angelina and Erland), asked what PhDs would like to know, what kinds of documents we would like to have, throughout the education, focused on admin, making it easier for PhDs on an admin level (forms etc.), but has to be set up in a big scale, needs to combine a lot of things, so has been put a little bit on hold.

Davit: grants + events in Gjøvik

Events have been going well, 30 people came at family friendly board game event.

All grant winners have been confirmed. Gjøvik ice skating happening coming Saturday.

Assigned board members:

- Gjøvik: **Davit**
- Jugling: **Musab**
- DeskFit: **Mattia**
- Ålesund: **Angelina**
- Board games: **Lisa**, follow up on event happening in November?
- How to get away with team building: **Erland** (**Mattia** will ask her to hold it in December)

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Elodie: homepage, union statements, Film club, presentation at Faculty of Social and Educational Sciences

Having an updated statement now tbr on the homepage.

- Q&A event? Get questions from web (fb, mail, newsletter) (**Musab**)
- Film club: ca. a dozen people coming, main thing: social aspect, not possible to choose the time, problem with late screening, people do not want to stay so late afterwards. Subscribe to annual license maybe (**Elodie, Musab**)
- Met with NIRS to talk about collaboration, used to have close contact with us, but due to everchanging board it has been difficult to keep up; exchange of experience for family friendly events for example; good for us to send out list of events that is happening so they can promote us too; potential for us to join them (discuss joined event, career development, future breakfast meeting invites!)

Mattia and Erland: emails and requests, choir, UA

- Requests: Still waiting for some follow ups.
- Univesitetsavisa: Potentially use this more often. Forskerforum, Khrono also good resources.
- Choir: Those who left, left because they were too busy (travel, conferences, etc). Restart, include milestones, talk at next board meeting how to be supported by DION

Musab: social media, events and the video project

PhD video ethics, add-on video

Social media, events going well; improv event on 6th

14:30 - 15.00: **PLANNING AHEAD** (30 Min)

There are a few things ahead, we need to coordinate:

Newsletter (**Davit**) waiting for **Musab** to send overview over dates

Frokostmøte, kandidatundersøkelse (**Tor Anders, Angelina**): 20th of nov

Ice skating event Gjøvik (**Grant, Davit**): 23rd of Nov

Bowling event in Gjøvik (**Davit**): 24<sup>th</sup> of Nov

PhD Lunch/ **Lisa**: 26<sup>th</sup> of nov

Film Club: 29<sup>th</sup> nov (**Mattia**)

In November: Boardgame grant event (**Lisa**)

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Minigolf, family friendly event: 1<sup>st</sup> (**Musab, Tor Anders**), pay for them (**Lisa asks people with children when a good time would be** - kl. 15)

Improv (4 K whole event): 6<sup>th</sup> (**Angelina**)

Presentation at Medical Faculty (Dec.9, 2019) / **Lisa, Mattia**

Film Club (3 K budget): 12<sup>th</sup>/13<sup>th</sup> Dec (**Elodie, Musab**)

Julebord (**Mattia, Tor Anders**), nicer Christmas dinner for example “happy hour”: 16<sup>th</sup> of december

Board meeting: 17<sup>th</sup> :15-18 (savanna with follow up dinner, **Angelina**)

By January: onboarding survey report (**Lisa, Erland**)

Updating website (**Erland, Elodie**)

15:00 - 15:10: Break

**15:10 - 15:30 PR Material for DION (20 Min)**

Elodie noted that we have talked about but never acted on possible advertising material for DION (e.g. banner in Trondheim, posters, new T-Shirts, etc.)

2 roll up banners (**Erland**), 1 Gløs, 1 Dragvoll, T shirts for the board, for events (4 shirts each size), Gjøvik can spend 6-7 K, Kine is going to get an overview over pens (**Mattia, Angeline** follow up), bottles etc. DION banner for parades that non-pride (**Erland**).

Film club in December can be supported with money (**Elodie, Musab**).

**Other cases?** (15 minutes)

Any topics can be announced before or at the meeting.

Angelina: Troubles with refunds or orders? We are currently without a consultant, so I want to know if things go smoothly. (Might be taken up by Kine in the beginning of meeting.). Seems to be going ok

Teambuilding for DION board: Dinner after next board meeting.

**Suggestion for the next DION board meeting and Wrapping up** (15 min)

- Quick summary of decision being made today and outlook on next meeting
- Date for next meeting: 17<sup>th</sup> :15-18 (Savanna)

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