**DION Grant Application: Spring 2020**

**Gjøvik Special**

Rules:

1. The deadline for sending the application is 23:59 CET 31 January, 2020. Applications will be

evaluated by DION board members. You can apply via this form filling out all mandatory fields.

2. Funding should be used by the mid-March, i.e. until 15.03.2020 23:59 CET.

3. The organizers are expected initially to cover the costs of the event and then seek reimbursement of the costs from DION. No a priori funding is given.

Please note that the receipts and all reimbursement documents should be submitted to DION at the LATEST two weeks after the event, but before the 15.03.2020 - whichever comes first. Otherwise, reimbursement of the costs is not guaranteed.

4. In case of approval of the grant, the organizers should promote DION by making it a co-host of the Facebook event, and allowing a DION board member to attend the event for promotion purposes. A DION board member will be assigned to each approved application, and the organizers will liaise with them about the event.

5. Please note that the maximum amount DION can reimburse is 2500 (two thousand and five hundred) NOK. If overall cost of the event exceeds 2500 NOK, it is organizer’s sole responsibility to get extra funding from other sources. Any requests for more than 2500 NOK from DION will be

automatically declined.

We also highly encourage those interested to apply as a group, although grant applications by individuals remain welcome.

\* Required

1. **Email address \***
2. **Event title \***
3. **Event description \* (max. 200 words)**
4. **Date of event \* (Month, Day, Year)**
5. **Start of event (ex. 8.30 am)**
6. **End of event (ex. 8.30 pm)**
7. **Estimated participant group size \***
8. **Requested budget from DION grant (max. 2500 NOK) \***
9. **Estimated budget for the whole event**
10. **The event will be organized \*** Please tick off one of the boxes

[ ] by my alone

[ ] In a group (min. 2 people)

1. **Name/s of organizer/s\***
2. **Affiliation (Faculty/ Department) of main organizer \***
3. **The event explicitly addresses and is relevant for the issue: \***

Mark only one

**[ ] parenthood**

**[ ] mental health**

**[ ] parenthood AND mental health**

**[ ] none of the above**

1. **I have understood the terms and conditions of the DION grant and assure the correctness**

**of the information provided on this form \***

**[ ] yes**

1. **Comments**