**DION Grant Application: Fall 2019**

All PhD candidates, Postdocs and other temporary scientific employees at any NTNU campuses are eligible to apply for a grant (up to 2500 NOK) to cover expenses related to organizing activities that create opportunities for PhD students and post-docs to network, learn, and enrich their experience. Please note that Master degree students are NOT eligible.

DION will give preference to applications which are targeted towards an open audience. Applications for the exclusive benefit of one department or faculty will still be accepted but applications that are accessible for all DION members will be prioritized.

Rules:

1. The deadline for sending the application is 23:59 CET 01 October, 2019. Applications will be

evaluated by DION board members. You can apply via this form filling out all mandatory fields.

2. Funding should be used by the end of January, i.e. until 31.01.2020 23:59 CET.

3. The organizers are expected initially to cover the costs of the event and then seek reimbursement of the costs from DION. No a priori funding is given.

Please note that the receipts and all reimbursement documents should be submitted to DION at the LATEST two weeks after the event, but before the end of January, 2020 - whichever comes first. Otherwise, reimbursement of the costs is not guaranteed.

4. In case of approval of the grant, the organizers should promote DION by making it a co-host of the Facebook event, and allowing a DION board member to attend the event for promotion purposes. A DION board member will be assigned to each approved application, and the organizers will liaise with them about the event.

5. Please note that the maximum amount DION can reimburse is 2500 (two thousand and five

hundred) NOK. If overall cost of the event exceeds 2500 NOK, it is organizer’s sole responsibility to get extra funding from other sources. Any requests for more than 2500 NOK from DION will be

automatically declined.

This year, we particularly welcome application addressing the topics of "parenthood" and/ or "mental health".

We also highly encourage those interested to apply as a group, although grant applications by individuals remain welcome.

\* Required

1. **Email address \***
2. **Event title \***
3. **Event description \* (max. 200 words)**
4. **Approximative Date of event \* (Month, Day, Year)**
5. **Start of event (ex. 8.30 am)**
6. **End of event (ex. 8.30 pm)**
7. **Estimated participant group size and target group \***
8. **Requested budget from DION grant (max. 2500 NOK) \***
9. **Estimated budget for the whole event**
10. **The event will be organized \*** Please tick off one of the boxes

[ ] by my alone

[ ] In a group (min. 2 people)

1. **Name/s of organizer/s\***
2. **Affiliation (Faculty/ Department) of main organizer \***
3. **The event explicitly addresses and is relevant for the issue: \***

Mark only one

**[ ] parenthood**

**[ ] mental health**

**[ ] parenthood AND mental health**

**[ ] other**

1. **I have understood the terms and conditions of the DION grant and assure the correctness**

**of the information provided on this form \***

**[ ] yes**

1. **Comments**