

DION BOARD MEETING MINUTES

Date September 26th 2017, 12:00 – 15:00

Place **Old Physics building, Room 207, Gløshaugen campus**

Present Maria Hesjedal, Ray Pritchard, Alexander Busch, Edgar Lopez, Ankit Aggarwal, Ingvild Firman Fjellså, Enrico Riccardi and Olena Meleshko.

Absent

Observers Christoffer Nesse (NTNU board), Anja Andersen (NTNU board)

Secretary Nina Westerlund Støen

Participants; Nina Røkkum

Welcome / Ingvild

What have happened since our previous meeting?

UA Article “PhDs with kids”

NIRS & DION summer party

After summer break BBQ, Gjøvik

Hiking with DION (2 events)

DION in the PRIDE Parade

Been active this last month.

Current issues in SIN

Enrico working together with Edgar in this project to start up DION-like organization in Bergen. Want to use the DION-logo as an example.

Going to have a meeting in Bergen to inform about what organization DION is and what it can be.

Arrange something social event.

Maria; Good idea with a written initiative.

Question according to economy. Ingvild says it will come – it’s a point in the agenda.

Enrico; Use “Nord doks” - a facebook page where all the board member of the interest organization should be registered to share the local activities that are organised, in order to help each other with idea etc.

Extraordinary AGM in October?

Discussion points;

Remove name – it's an inconsistency in the name and the logo. Easiest and cheapest way is to just remove the name in the logo. Change logo is a bigger discussion.

The original discussion was about to remove the logo from the statues. (Alex).

It's also important to use the logo together with the name because the logo is not self describing. (Alex)

Maria – I agree with Alex. It's important to still use the logo & text together.

It's not a perfect name, but it's an established name in the "system" and at the university.

Better to stick to it. It's a known name inside the organization of NTNU.

SiN; Earlier it's been talked about to use SiN Trondheim feks. When changing the name it's important to not exclude anyone. Include PhD's and postdocs. Temporary scientific employee – when did they come in to the organization?

Need to have some concrete examples to vote for at the extraordinary AGM.

Could also wait for the ordinary AGM.

Have to decide – do we need an extraordinary AGM?

Suggestion from Maria; Just remove the statues from the logo. So we have better time to discuss logo & name issues.

But – if we going to have merges – we need to decide it earlier. (Olena)

Ankit – we spend too much time on this discussion.

Alex; it's not going to help to remove the logo from the name/statues. Not going to help with the merges. Have to have name and logo.

Agreement about changing the name – but it's not decided what it should be called to be right for all.

Come up with a good 2-3 names that could be voted for at the AGM. (Alex)

Banners should do the job until May.

Merges; should be printed with the English "name"

Vote for an extra AGM in October? (Produce merges under the old logo & old name) thinking about reflective band & linen bags. Don't use so much money on that.)

Decision – no extraordinary AGM October. More about this will be put on the next agenda.

If anybody have ideas and thoughts – send it in. Ray will be responsible about this case. Send him your ideas.

Social media / Olena

Positiv feedback on SoMe from board so far.

Remember to like posts on FB.

Edgar would like DION to use Twitter as well.

Web-page;

Send her things you would like to post on web-page or facebook.

It's nice if you can prepare the post – so it's easier to post it with all the right info.

Economy / Ingvild

General overview.

Suggest amounts for different events, and a pot for Gjøvik.

Få oppsett på pengebruk fra Ingvild.

Travel budgets – events. Vote for the suggestions from Ingvild.

Everyone agree.

Suggestion from Enrico – would be nice to show SiN in Bergen that DION can support something at an event in Bergen.

Edgar – says that SiN has a budget. But maybe some waffles & coffee could be supported from DION at a meeting.

Grants / Ankit

Ankit proposed his plan. But, the board agreed that we rather announce all the grants this semester instead. So, 14000 in total with 2 : 4000 each and 3: 2000 each.

Deadline by end of October. Ankit will make a google form with the details.

Resume of the suggestions;

Ingvild; use everything this fall. Just a suggestion to save us time and effort.

Alex; announce it once – one big grant – use it when you like – and make a application point at the web-page. Update every year. Announce it to everyone. Show some examples to show what have been arranged and done.

To announce the grants – we need a text (Ingvild)

Post it on Facebook as well (Maria)

Should be a sponsored post (Alex)

Events that will be for most people will be priority. Interesting for most people.

Events (in Trondheim)

- TEKNA; PhD career evening (event is planned for the 21th of November, from 16:15-18:30)
- Event in October – this Friday. (Olena responsible) – Q. how many use to say that they are interested – and how many shows up? Impossible to say (Enrico)
- Ask how many will show up – because you will order food etc. Offering something for free – and force them to answer because the serving – how many to order for.
- Other DION event – someone who wants to arrange something?
- Enrico – he's erfaringer has been very successful – hike and things like that has been very good. Another hike if the weather allowed it – it will be fantastic.
- Olena, suggested to have a look on how many people shows up – then use money for the them who shows up.
- Running-contests is also a good idea. Have the DION-logo on shirts++
- Just share ideas to everyone – according to events. Come up with suggestions.
- Breakfast-meeting with temporary. NTNU board representative and temp. faculty board repr.
- Suggestion from Alex – have 1 or 2 topic we could discuss. Something specific would be better. Nina Røkkum – come with suggestions - if it's a week before the NTNU board meeting the cases can be discussed before the meeting. Because the agenda is send out 1 week before.
- Topic – IT-issue from last week – NTNU-email-adr is shut down when your finished. Could be helpful to discuss – and be taken further to the board via Nina Røkkum.
- Quality & diversity – case on the board-meeting 25. Oct.
- Alex can organize the booking & org the breakfast. Ingvild will participate.

DION @ Gjøvik

- Edgar; We got new PhD students and we do not know how to proceed with them and introduce them to DION. One suggestion is to ask the faculties to invite us to the introductory meetings (once per semester). But for this we need to be proactive and send a request once to them every semester, for this we need to know who should receive it. Another way is to write a welcome email introducing DION to the new students. This can be done by us or we just forward the information to the faculties.
- Q: How do you do it in Trondheim?
- It's different from faculty to faculty (Ray).
- Some faculty's invited DION – and some they had to invite them selves (Alex)
- Want's suggestions – is it good to say “Hi – we're DION – we can inform the new PhD's etc etc..?”

- Olena – Think the meetings she had on her faculty was very poor and wrong information.
- Anyway – its good to be there – and present DION for some minutes. (Alex).
- Edgar – send a link with info and different arrangements they can participate. Start in januar – send a email to the faculty about events – and get info to contact the new PhD’s.
- Suggestion from Ingvild – someone’s got to do this – a bit time consuming – but make a draft and save it on Sharepoint –
- Should have a mailingslist who get out to all the PhD’s on NTNU – so that they can read newsletters and agenda for the meetings.
- Use it once for introduction and 2 time for AGM. If its only going to be used twice a year.
- Suggestion from Anja (Stud.rep NTNU board) Intro at phd-meeting for master students.
Could try to contact them – to participate and give info about DION. But might be too time-consuming.

IT-issue – Edgar

- Change URL on our web-page.
- He can be support for web-page
- Board agree.

Discussions related to the Board of NTNU – Nina Røkkum

- Next meeting Oct. 25th
- Breakfast meeting arranged by Alex – about a couple a days before. Then the files are out – and we can discuss the agenda.
- Suggestion from Alex; the IT-email address problem. Important issue.
- Nina Røkkum; It has to come in some information in advance and then be put on the boards agenda.

Active DION-projects/investigations/cases

- Working conditions – Alex; haven’t done that much with this. Been busy with other things in DION. A bit sceptic if I can manage this on my own. Time-consuming. Nothing has happened according this co-official (?) thing. Have to analyse the data – ++ much work.
- Maria; suggest Alex only manage the survey (?)
- Decision; Leave it on ice for now – have a thought about it till the next board meeting. See how it goes the next few weeks.
- Startup guide for PhD’s – Ray; get someone to show up to this meetings together with me – some moral support. Be han sende meg en summary av det han sa om dette. They can

discuss difficulties with Nina Røkkum and she will consider taking it to the board meeting.
NIRS should take some ownership? Would be much less work on the department level.
Missing documents (Olena) only oral information.

SharePoint manual / Alex

-Feedback – comments

-Briefly go through the dok he send.

Some report that they had problems with the link.

Make sharepoint the main document-storage place.

Nina – konsulent is going to have a role in this. – together with Alex/Ingvild.

Important: This new sharepoint system needs some set of rules. ex. folderstructure, use of good selvdesscribing names and so on.

Everybody can edit the dok – and also – possible to track changes – and the editor will be able to say yes or no to the changes. Then you avoid copies of copies of files.

PhD cases / Ankit

Update and status on PhD/Postdoc cases.

- Nothing new.

A.o.b;

Maria; suggests social event in week 41. More info and date will come.

Ingvild asks; Too much on the agenda? I don't like to be so strict and repeat through the meeting that we have to move on..

- Olena; when we can't discuss so much on e-mail – has to be more on the agenda.
- But Ray suggests can mark the email if its not for the whole board?
- Ingvild – says its not a problem that people sends her emails but its not always she have the time to answer or follow up.
- Maybe use a “alarm-clock” etc to keep up according to the schedule & agenda?

Edgar : I got selected to participate in a pilot program from NTNU for post-docs career development.

This will run for 2 years and will be supported directly by the rector. The idea is to give feedback on the pilot to allow them to make informed policies about post-docs. As a side effect on this, I will be traveling to Trondheim the 29th November. So I suggest that the next DION board meeting could be scheduled one day before or after this meeting, so I can be present.

Suggestion for next DION board meeting:

The next board meeting is adjourned to Monday October 23th.

Ingvild Firman Fjellså
President DION

Nina Westerlund Støen
Secretary