

DION board meeting minutes

Time	Tuesday, 2 August 16, 12.00-15.00
Place	NTNU Gløshaugen, Gamle fysikk, room 207.
Present	Lina H. Ingeborgrud, Kam Sripada, Mathias Arbo, Sam A. Kasimba, Alexander Busch, Hammad Majeed
Absent	Enrico Ricco, Tu Ying
Observers	Vegard Hagen(SiN), Thea Bjørnland(IME)
Secretary	Kine Sørli

14 Welcome and presentation

Lina welcomed to the meeting. Everyone around the table presented themselves.

15 Current issues in SiN /Vegard

Vegard oriented on what has been going on in SiN lately.

- SiN has been working on their Facebook page and information about SiN.
- They've also sent out a press release about Open Access.
- They are planning a meeting in Tromsø
- Next board meeting is in the middle of August.

16 Event planning

Kam oriented about the process on planning DION-events.

How can DION reach out to everybody?

- Promote through Facebook and boost the posts? The board support the idea to boost the FB-posts by paying a small amount.

What kind of events should DION arrange?

The board discussed the suggestions from the survey Kam sent out to the board.

- Should the events be at daytime? That can be more customized for PhDs and postdocs with kids.
- Trip to Studentterhytta? With optional accommodation?

The board made a calendar with events and responsibilities for this semester, and also discussed how to balance the event budget between this year and next year.

Collaboration with IEEE?

Mathias has been in contact with Filippo Sanfilippo about collaboration on events and arrangements. Is it natural that DION joins IEEE on what they plan? IEEE can also support DION with financial funding.

DION subchapters

How can DION support “subchapters” on the faculties?

Elements from the discussion:

- Should DION work for subchapters on the faculties? Is it possible to have subchapters on all of the faculties?
- DION can support activities on the faculty level with up to 2000kr, with a total budget on 10 000kr all together. It is necessary to work out guidelines and limitations on how the money can be spent. The deadline for applications would be set to October 1. The funding will be given in arrears for.

Locations for the events:

Should the events be on campus or downtown?

It's pro and cons for both sides. It's cheaper to have it on campus, but it is difficult to get the right atmosphere there.

Annual General Meeting

How can DION plan the AGM in a best way? It is important to have a schedule/program ready in advance, so that the people know what the AGM are.

Event calendar for DION

25. august: The NIRS-summer party. Can be moved a week if it is raining on the day it is supposed to be. Lina, Kam, Tu Ying (maybe Enrico) will help.

25. august: Presentations on NT-faculty for new PhD-candidates. Lina/Hammad

2. September: Happy hour at WorkWork, starting at 6 pm. Mathias

20. October: Welcome event? Show the PhD-movie? Hammad takes the responsibility for the event. Sam can help out.

9. November: Happy hour(Mathias)

25. November: DION's 20th birthday: combined with the PhD-movie? Hammad and Sam will work on the event. Location must be booked well in advance

December: Happy hour(Lina) This happy hour might be combined with a talk from participants at 'Forsker Grand Prix'

Career planning day- aim to have it around springtime(March)? Lina

17 NIRS summer Party

Mathias oriented about the NIRS summer party. Kam, Lina, Tu Ying and Enrico will help. DION has the responsibility for the entertainment and help to set up the party. Lina has contacted a choir for entertainment, 'Trondhjems kvinnelige studentersangforening' and is waiting for a reply.

18 Introduction seminar at all faculties

Kam and Lina oriented about planning introductions of DION on all of the faculties. Lina will present at the NT-faculty August 25th, Kam will present at DMF September 15th. Kam is waiting for replies from the responsible people at the different faculties, if they are interested in inviting DION at the PhD welcome seminars.

19 "Digital archive/collaboration system"

Alex oriented about the DION archive system and the process to find a new digital system.

Suggested system

- Sharepoint(student system)
- iForum/Sharepoint(for employees)

Mathias and Kine will join Alex in further investigation for the ideal digital archive and present the findings on the next board meeting.

20 PhD workshop 'Styrket ph.d.-utdanning i nye NTNU'

NTNU is hosting a workshop about how to strengthen the PhD education on September 28th. Lina and Kam will participate from DION.

21 'PhD with kids'

Alex wants to do a survey on how it is to work on the PhD while having kids. What are the obstacles? Are there any issues, and if so, what kind of?

The survey will be sent out on e-mail with a clear topic that this is dedicated to PhD-candidates with kids/family

Alex and Sam will work on the questionnaire and present the draft for the board.

22 Possible collaborations with IEEE

Mathias will continue to have contact with IEE/ Filippo Sanfilippo.

23 DION information channel on Innsida (NTNU IT)

Kine has been in contact with Orakel about making the info channel mandatory for all temporary employee. That would not be possible through NTNU, but we can use a shortcut and add PhD and postdoc ourselves by finding contact information at FS.

24 Active DION projects/investigations/cases

- Outreach to HiST, Ålesund and Gjøvik – Plan of action/
 - DION should have at least one contact person in Ålesund and Gjøvik. Kam will follow up the e-mail from Gjøvik.
- Potential collaboration with NTNU Sustainability that is starting 'Forum of Young Scholars in Sustainability (FYSS) /
 - Sam will follow up

25 A.o.b

PhD- cases:

Sam has got a case from one PhD-candidate that can't apply for a visa before getting a housing contract. Neither Sintef, Sit or NTNU can help out to get an apartment. The person already got a working contract beforehand.

- Next DION meeting: September 12th from 1:00-4:00pm.

The meeting was adjourned at 15.00.

Lina H. Ingeborgrud
President

Kine Sørli
Secretary