

DION board meeting summons

Time	Monday April 13, 09:00 – 12:00
Place	Studenttinget meeting room, Stripa, Gløshaugen
Present	Clara Good, Fernanda Acre Pacheco, Morten Stornes, Marthe Emelie Melandsø Buan, Øyvind Storesund Hetland, Philipp Spenhoff
Absent	
Observers	
Secretary	Andreas Noteng

Agenda

1 AGM

Preparation for DION's annual general meeting 22 April

- Speaker from SiT
 - Åsmund Berstad from SiT Råd will hold a presentation on
- Food for the AGM. Send email to Clara if you have a better suggestion for food other than pizza.
- Organization and information spreading
 - Put up the invitation on the info-screen.
 - Øyvind will put up some arrows to point people in the direction of H3
 - Andreas will arrange for voting slips.
- Changes to statutes?
 - Change postdoc to postdoctoral fellow and doctoral candidate to PhD candidate
 - Should we explicitly include postdocs?
 - Yes, the statutes should include postdocs
 - Should we include election committee?
 - It was decided that the statutes should be changed to: The AGM can elect an election committee.
 - It was discussed if there should be a limit on the number of board members.
 - The board decided to limit the size of the board to 7 members and one leader.

2 DION internal projects – status

Status report and planned activities in DION's internal projects.

- PhD candidates and Bindeleddet
 - We only need to test it before sending out information to the PhD candidates

- We should include information on setting up email aliases in the information we send out
 - Once the collaboration with Bindeleddet is finalized we should contact the other recruiting organizations and ask them to include PhDs.
- We will send out a letter to the faculties regarding employee appraisal interviews before the end of the current board term.
- Duty work regulations
 - Contact Tekna and ask if they're interested in a collaboration
- Working capital
 - Open point for the next board
- Event funding
 - Inform the next board about the history of event funding.
- Wrap-up and plan for hand over to the next board

3 Updates from meetings and activities

- Institute leader meeting
 - Clara gave a short summary of the meeting
 - In the future DION should try to be represented at every meeting.
- Status report from the work group on PhD handbook revision/Fernanda & Morten
 - The handbook is out on hearing. We have until April 27 to comment.
 - The new handbook is also for supervisors and people involved in phd programs.
 - The new version of the handbook has been compacted. A lot of information will be kept up to date on the website. DION should ask to be included in the website work.
 - DION should add to the hearing reply that the information package should be sent to the candidate along with the contract.
 - DION will write a hearing reply, and make sure that the new board follow up on the PhD website.
 - The content of the reply will be agreed upon with email

4 PhD cases /Clara **NOT PUBLIC**

Updates on ongoing PhD cases.

5 Current issues in SiN /Morten

The AGM will be held in the end of May. A date will be set on the board meeting this week.

Please mention SiN at the DION AGM.

6 Events/Marthe Emelie

Status and plans for DION events

- DION@Trondhjem Mikrobryggeri 14 April

7 A.o.b

Open point. Any topics can be announced before or at the meeting.

- E-mail lists – who should be on them?
 - Andreas will take responsibility for keeping them updated.
- Procedure related to summons and minutes
 - The minutes should be sent out within a week after the meeting. After they are sent out attendants have one week to reply.
- Compensation for DION board work – status of the applications
 - Board compensation applications will be sent together next week.
- Letter of confirmation for the board members will be written and signed by the DION President.
- Website launch. Are we ready?
 - We will launch the website.

Meeting adjourned 11:57

