

# DION Workshop – minutes

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*Time: 17.00 – 19.00, 6 May 2013*

*Place: Den Gode Nabo, Trondheim*

*Present: Clara Good (CG), Evert Bauman (EB), Kristoffer Lund Langlie (KL), Ahmet Tezel (AT), Philipp Spenhoff (PS), Torbjørn Pedersen (TP)*

## 1 Introduction round

## 2 Background on current initiatives and upcoming events

TP: We have been working on revising statutes of DION. We will not have a new set of statutes until the new general meeting in 2014. What is important is to decide what the current board is going to do this year. Next to the statutes we have started to work on a document describing DION and its organizational structure, though there might be something that is not up to date anymore (after addition of deputy board members).

This month Julien send a letter to the rector's office, requesting to formalize DION and asking for more money for compensation for board members. It is not clear yet what the allocation of the money will be. This has to do with the composition of the board and the work intensity of the board members. Construction that can be thought of are:

*In the case of 5 board members:*

President: 3 months

Rest of board members: 1 month

*In the case of more than 5 board members:*

Everybody 1 month.

Though a current compensation scheme exists, it is not clear what happens in the situation of people with teaching duties (4 year PhD). Formalization of the DION organization has additional benefits that it can apply for grants and other funding (requires application to Brønnøysundsregisteret for organizational identity). It should be clear that the statutes will not be put into effect before next year, so that the current board still functions as an ad interim solution.

The organizational structure document also describes the history of DION and will contain a function description of the different board positions. Also, it contains a proposed strategic initiative which describes some of the important cases DION could work on. However, the initiative is up to the current board.

## 3 Urgent events

Assign responsibility for upcoming events this month.

- **SiN meeting 23 May (Also SiN board election).**
  - Kristoffer, Margrethe, Tezel, Clara and Torbjørn are unavailable.
  - Kristoffer and Margrethe have expressed interested in position though.
  - It is suggested that perhaps Marthe Emelie can join in meeting.
  - Travel expenses for one person from DION are paid for by SiN.
- **Internationalization workshop 27-31 May.** How much will DION contribute, and will anyone from DION participate?
  - DION shall participate. AT and KL can join. AT has even a presentation ready, if necessary. It is decided that TP will coordinate later in the week regarding participation. There is not supposed to be a lot of preparatory work for the workshop.
- **Last Wednesday 29 May.** Need to help find good speakers, decide on a host and if we want to host a PhD Quiz.
  - The theme that has been decided on is the relationship between supervisor and PhD candidate. A request for a speaker was sent to TEKNA, though it is not sure whether the intended speaker has time. AT offers the help of his supervisor if she is in Trondheim. KL notices that we can also ask Forskerforbundet. Furthermore, he stresses that in terms of the presentation order it is smart to put the speech regarding expectations from the professor (speech I) first, before we touch upon expectations of the PhD candidate (speech II). A candidate for speech I could be the winner of the Forsker grand prix.

### Last Wednesday in general

CG asks about the concept of the Last Wednesdays.

TP/PS: DION is responsible for hosting the event. DION is also helping NTNU to find speakers and partially for marketing. DION does take over full responsibility, but leads the night itself. The event is financed by the NTNU and we have a contact person who is responsible for hosting the event. In general NTNU is responsible for booking speakers and DION has a supporting role.

The venue Dokkhuset is booked and paid for until December (except for July). Food was paid for the first event, but not for the following ones. For large expenses such as food, DION can turn to companies and offer an info-stand and speaking time against financial compensation. Technical support at Dokkhuset is available until 22.00.

KL asks what is considered a successful event.

TP: NTNU was very happy about attendance at the first event. The second event, attendance was not so satisfactory. An associated problem is that people are leaving during the break. A possible strategy could be to have a more attractive part of the evening, e.g. by introducing a PhD quiz. In general we want attendance of over 100 people. KL suggests that the previous topic might have been too heavy.

KL proposes that Last Wednesday in June should have a lighter theme and stresses that it would be a good idea to do something more directly social. It is proposed to invite tourist association to give a speech/presentation on the topic of what to do in Trondheim during

Doktorgradskandidatenes interesseorganisasjon ved NTNU  
summer (TP). Perhaps visit Norway or the tourist society for sponsoring, either in natura or with money. Live music might be provided by the music department.

For further events PS suggests to include Facebook and hold a survey on possible Last Wednesday topics. Also, maybe NTNU can help to make professional advertising. The departments email lists are up to date, so we try to gain access to those. Maybe we can also use posters and info-screens within university buildings.

## Other Last Wednesday/Workshop ideas

(See also poster with ideas on Dropbox)

- Posters in combination with Science night.
- Introduction to ballroom dancing.
- More music, food, PhD quiz, BBQ
- Presentation techniques
- Voluntary work
- Live music
- How to obtain travel grants?
- Debate between different political organizations in Trondheim and about Norwegian democracy in general. KL can help in getting representatives from political parties.

## 4 New organizational structure (Background under point 2)

*Start work on the new organizational structure and board member tasks.*

- **New organizational structure and statutes.**
- **Start work on assigning responsibility**
- **Decide how to progress with new statutes / organizational documents / guidelines.**
- **Letter to central administration.**

*This point was postponed to later meetings.*

## 5 Near future events

Assign responsibility for other events this semester.

- **SFU meeting (central research committee) 11 June.** Who is going from DION?
  - TP goes to the next SFU meeting. However he is looking for someone to follow up. This has to be a Norwegian speaker. Both KL and CG express interest in the function.
- **DION board meeting (before NTNU board meeting 12 June).**
  - It is important that Magnus can join for meeting to fill us in on the topics. TP will send out a doodle poll.
- **Last Wednesday 26 June.** Need to suggest theme and speakers.
  - See above
- **Psychological support (undecided).** Who will take responsibility from DION?
  - TP will follow up via email
- **PhD Barbeque (summer?).** Suggestions for summer activities hosted by DION.
  - Perhaps we can have collaborate with the International researcher support?
  - PS notes that we should shape the unique brand of DION with the BBQ in the case that Last Wednesday is discontinued after December.
    - It turns out that IRS has already planned its own event (e-mail TP dd. 08-05-2013). It is suggested that we could collaborate winter party and a meeting is being set up.

## 6 Roundtable

TP will remove everyone that is not supposed to be on the email lists. Alumni will only be on alumni list.

Meeting closes at 19:09.

### To do-list

Item	Person Responsible	Done
Contact Trondheim Turistforening w.r.t. Last Wednesday	Evert via Eirin Bakken	
Contact details possible host/quiz master Last Wednesday June	Evert	
Dropbox and email list updates	Torbjørn	9. Mai
Doodle for next board meeting	Torbjørn	7. Mai
Contact IRS for BBQ	Torbjørn	8. Mai
Last Wednesday June and speakers May	Torbjørn coordinates	10. Mai -> continues
Contact music/artistic departments for contributions at last Wednesday	Torbjørn	13. Mai
Contact information list	Torbjørn	Waiting for reply Margrethe.
Coordinate participation Diversity week	Torbjørn	On-going.